



Late Registration Policy

Course registrations received after the first day of any semester are considered late. A student will only be allowed to register late through the first week of the semester. After the first week of the semester students will not be permitted to register unless approved by the Registrar due to special circumstances. Late registration will require the student to fill out the Late Course Registration Form found on the website under "Policy and Forms" and collect a signature from the professor of each course registered for. A \$25 non-refundable late registration fee will be charged in addition to all tuition and student fees. All tuition and fees must be paid and all missed course work and assignments must be submitted to professor(s) prior to student beginning course(s) late. Late acceptance of the student into course(s) will be at the discretion of the registrar.